



# City of Annapolis

Department of Planning & Zoning

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## Historic Preservation Commission

March 26, 2015

The Historic Preservation Commission (HPC) of the City of Annapolis held its regularly scheduled public meeting on March 26, 2015 in the City Council Chambers. **Chair** Kennedy called the meeting to order at 7:37pm.

**Commissioners Present:** **Chair** Kennedy, **Vice Chair** Leahy, Phillips, Kabriel, Finch, Toews, Zeno

**Chair** Kennedy introduced the commissioners and staff. She stated the Commission's purpose pursuant to the authority of the Land Use articles and administered the oath en mass to all persons intending to testify at the hearing.

### C. ANNOUNCEMENTS

Ms. Craig will be leaving to attend the National Main Streets Conference in Atlanta for four days to conduct some training on the benefits of working with historic preservation. She distributed the third publication of the scavenger hunt for history brochure for members to review.

### D. OLD BUSINESS

#### 2. 120 Duke of Gloucester Street – Jan van Zutphen/City of Annapolis – Tree removal.

**Chair** Kennedy clarified that this application relates to the tree removal on property located at 120 Duke of Gloucester and was continued from the February 10, 2015 meeting to allow the City to consider removing both trees instead of only one tree as originally proposed in order to comply with HPC guideline C.1.

Public testimony opened at 7:45pm and no one from the public spoke in favor or opposition of the application so **Chair** Kennedy declared the public hearing closed at 7:46pm.

**Vice Chair** Leahy moved conditional approval of the application for 120 Duke Gloucester Street with the removal of both trees and replanting of both trees in a similar location; to include a date certain of six months from the day of approval; and the type of trees be delegated to staff for review. Ms. Zeno seconded the motion. The motion passed unanimously in a vote of 7-0.

#### 1. 3 Revell Street – Mary Ann Treger – Enclose a portion of the existing first floor deck and terrace area below. Construct terrace deck above the first floor enclosure and install new windows and relocate existing doors.

**Chair** Kennedy clarified that the HPC voted in a 4-3 vote that the proposed addition was compliant to the guideline A.3 but decided to hold open the record for discussion on any other applicable guidelines. She explained that a motion for reconsideration was received and arrived in the Planning and Zoning office dated for March 26, 2015. She identified the protocol for the meeting explaining that testimony will be accepted for anything that does not relate to guideline A.3. The deliberations will occur only after the HPC has had opportunity to review the reconsideration motion and the property owner has reviewed it in order to provide written response within two weeks, April 9, 2015. Ms. Treger asked that the record remain open so that written public testimony can be submitted from those members of the public who support the application but are not present at this meeting. The HPC was amenable to this request and agreed to reconvene on this matter at its April 23, 2015.

**Staff:** Ms. Craig restated her revised written comments and staff believes that the application is compliant with the relevant guidelines so recommends approval as amended.

**Public:** Public testimony was opened at 7:58pm and no one from the public spoke in favor or opposition of the application so **Chair** Kennedy declared the public testimony closed at 7:59pm.

**Chair** Kennedy accepted the following exhibits into the record.

Exhibit Number	Exhibit Types
P	Revised Drawing A.3 of Southwest Elevation dated 3/18/15
Q	Motion For Reconsideration time date stamped 3/26/15 2:30pm
R	Amended Staff Report and Recommendation dated 3/26/15

**E. ADMINISTRATIVE BUSINESS**

**1. Review of 50<sup>th</sup> Anniversary Items**

Ms. Craig discussed the items associated with the review of the 50<sup>th</sup> anniversary reporting that she and the Chair met with the consulting attorney to discuss changes/updates to the ordinance. The attorney agreed to conduct additional research to review the State enabling legislation and other applicable legislation to report at the May administrative meeting. The goal is to have the revised legislation before the City Council by the Fall 2015. As part of the celebration, there will be discussions on the background of how the HPC was formed and its functions. Ms. Craig also reported that this is the 50<sup>th</sup> Anniversary of the National Historic Preservation Act and Annapolis was selected for a day long tour of site visits of some of the key locations.

**2. Update on Hazard Mitigation and CLS**

Ms. Craig gave an update on the Cultural Landscape Study. She discussed scope of work and noted that a request for quote has been put out to solicit consultants. Ms. Theimer-Brown wrote a Maryland Heritage Area Authority grant that will be used to fund the mitigation report. There is also a DNR grant that will be used for risk assessment work.

With there being no further business, Ms. Zeno moved to adjourn the meeting at 8:25pm. Mr. Kabriel seconded the motion. The motion passed unanimously in a vote of 7-0.

**The next meeting is scheduled for April 14, 2015 at 7:30pm at the City Council Chambers.**

Tami Hook, Recorder